

## 2018 Appeal Process for Kindergarten Early Entrance

The Department is asking all school corporations to revisit the district's appeal process [IC 20-33-2-79 (a)] for parents requesting early kindergarten entrance for their child. If the district has made any changes, please complete this form and return to:

Division of Early Learning and Literacy  
Indiana Department of Education  
115 West Washington Street  
Indianapolis, IN 46204

School Corporation: North Lawrence Community Schools Corp #: 5075

Children are eligible for participation in the early entrance appeal process if they have turned 5 on or before (date other than August 1): September 1.

1. What are the district's conditions that apply for the appeal process? (Mark all that apply.)

- Children are admitted if they turn 5 on or before (date) September 1, if space is available.
- Children are admitted by application.
- Children are admitted on a first-come, first-served basis.
- Children must go through an interview process to determine entrance.
- Children are assessed using the My Sidewalks Language Assessment and must receive a score of 90 and the NLCS Kindergarten Math Assessment and must receive a score of 95 to be eligible.
- Other: Please see attached.

Contact person:

Christy Wintczak

Name

812-279-3521

Phone Number

Superintendent:

Gary D. Conner

Name



Signature

1-22-2018

Date

## KINDERGARTEN WAIVER REQUEST

January 2018

1. Student's birthday must fall within one month following the kindergarten cut off date.
2. Parent or guardian contacts the home school to request an early entrance appeal.
3. Secretary takes personal information for wait list and mails/gives parent a copy of this waiver procedure.
4. Secretary notifies principal and kindergarten teacher of request.
5. If it is determined that space is available in the class, parent will be contacted to schedule a screening. (This could be during the summer or after school starts, depending on enrollment numbers.) Waiver request students will not be screened during the normal spring screening.
6. Student might be requested to return for additional screening if more information is needed.
7. No decisions will be made at the time of screening. Within one week of the screening, the parent will be notified by mail of decision and any follow-up that may be needed.

### Criteria:

1. Student must score 90 or above on the My Sidewalks Language Assessment and 95 or above on the NLCS Kindergarten Math Assessment.
2. Student must demonstrate both social and behavioral maturity during the screening session. A behavioral checklist may be used as a guide for behavior. (Must be able to separate easily from parent; be willing to participate in screening activities; show confidence in activities, etc.)
3. Parents may provide information in writing from the child's preschool teacher for consideration.

### Other Factors:

1. There must be space in the classroom. If a waiver is approved, the student may not be able to attend the kindergarten program in his/her home district; therefore the student may be enrolled in another school. The parent would be responsible for transportation both ways.
2. There will be a three week trial period at the beginning of the school year before the waiver process is completed. A conference will be held with the kindergarten teacher, parent, and building principal at the end of three weeks to determine if the student will be given a waiver.
3. If student does not exhibit maturity and/or academic skills needed to continue into first grade, he/she may need to repeat the kindergarten year.